

Attention Disbursing Officers and Supply Officers

NAVY CASH[®] FLASH!
Naval Supply Systems Command

Navy Family Support Mechanicsburg
Code 56
5450 Carlisle Pike
P.O. Box 2050
Mechanicsburg, PA 17055-0791

Navy Cash[®] Flash 09-010

10 June 09

**Subject: NOTIFICATION TO CHECK EXPIRATION DATE ON NAVY
CASH CARDS**

Attention: Disbursing Officer/Supply Officer

Follow the steps below in checking expiration dates and ordering stock replenishment.

Visitor Cards: Check the expiration date on the back of your inventory of cards to ensure they are not expired or soon to expire.

Instant Issue Cards: Check the expiration date on the front of you inventory of cards to ensure they are not expired or soon to expire.

Visitor Cards and Instant Issue Cards:

1. Rotate stock so that the older cards are always used first.
2. Destroy any expired cards and order replenishments if necessary. Old inventory has a 3-year expiration period. Newer inventory has a 5-year expiration period.
3. To order replenishment, when necessary, email your request to JPMorgan Chase at navycashcenter@ezpaymt.com.

Include the following information in your email:

1. How many cards are needed?
2. How many cards are in stock?
3. How long will the ship be deployed?
4. Would additional personnel be embarking during deployment, if so, how many?

If you have any questions, please contact the Customer Support Center at navycashcenter@ezpaymt.com or 1-866-6NavyCash (662-8922).

POC: robin.stone@navy.mil or (717) 605-1272


MARLENE HIGGINS
Director, Navy Disbursing

Please route immediately to the Supply Officer and Disbursing Officer