

**Attention Supply Officers, Disbursing Officers,
Navy Cash Accountable Officers, Navy Cash Deputies**

**NAVY CASH[®]
SOP CHANGE NOTICE
NAVSUP PUB 727**

**Navy Cash Fleet Support Groups
NAVSUP Fleet Logistics Centers
Norfolk
San Diego
Yokosuka**

Navy Cash SOP Change Notice 2015-004

19 March 2015

Subject: **TREASURY NAVY CASH[®]/MARINE CASHSM WEBSITE UPDATE/ADDRESS CHANGE**

Attention: Supply Officers/Disbursing Officers/Navy Cash Accountable Officers/Navy Cash Deputies

1. Background. The U.S. Department of the Treasury, Bureau of the Fiscal Service, Navy Cash/Marine Cash website was developed as a source for documentation on Navy Cash. The site provides an overview of the Navy Cash program and information to answer most questions about how Navy Cash works, including a customer service handbook and user guides. The site provides easy access to functional training materials, videos on selected maintenance procedures, current versions of the Navy Cash Standard Operating Procedure (SOP), and copies of all Navy Cash Bulletins, Flashes, and SOP Change Notices issued. This SOP Change Notice serves to announce that the website has been updated and the address changed.

The old address was:

www.fms.treas.gov/navycash

The new address is:

www.fiscal.treasury.gov/fsservices/gov/pmt/navyMarineCash/navyMarineCash_home.htm

2. Disbursing Officer Action. DOs must take the necessary steps to ensure the new address is used when accessing the Treasury Navy Cash/Marine Cash website.

3. Official Change to Navy Cash SOP. This SOP Change Notice represents an official change to the Navy Cash SOP (NAVSUP PUB 727). Each DO shall retain a copy of this SOP Change Notice on file for inspection with the current version of the SOP.

4. List of Effective Navy Cash SOP Change Notices.

	Ver	Ver	Ver
	1.13	1.14	1.15
2012-001 Automatic EOD Now Mandatory <i>CANCELED</i>			
2012-002 Required Navy Cash Documentation in Financial Returns <i>CANCELED</i>			
2012-003 Residual Funds on Visitor Cards	✓	✓	
2012-004 Transfer Member Profile and Unsuspend Account Using Disbursing Web Site <i>CANCELED</i>			
2012-005 Automated Transfer of Dormant Profiles	✓	✓	
2012-006 Navy Cash Depot Shipping Address Change	✓	✓	
2012-007 Navy Cash, Marine Cash, and Navy Cash Visitor Card Cardholder Agreement	✓	✓	
2012-008 Staff, Air Wing, Squadron, and Generic Private Merchants Settle Only to Merchant Strip Account	✓	✓	
2012-009 Bank/Credit Union Account Information on Cardholder Web Site	✓	✓	

2012-010	Automated EOM Spreadsheet Alternative CANCELED			
2012-011	Court Orders and Levies and Subpoenas on Navy Cash Accounts	✓	✓	
2013-001	Enrollment Forms Missing in Document Storage System Ashore CANCELED			
2013-002	Updating Generic Private, Staff, Air Wing, and Squadron Merchant Linked Accounts at Turnover	✓	✓	
2013-003	Use of Official Mail Manager Merchant Card Now Mandatory	✓	✓	
2013-004	Update to Navy Cash Cardholder Web Site	✓	✓	
2013-005	Enrollment Forms Missing in Document Storage System Ashore—Revised	✓	✓	
2013-006	Distribution of Ship's Store Profits to MWR and Other Miscellaneous Payments — Revised Procedures	✓	✓	
2013-007	DASR and Revision to the Navy Cash Documentation Required in Financial Returns	✓	✓	
2013-008	Maintaining Laptop Security Patches and Updates	✓	✓	
2013-009	Before Cardholders Leave the Ship for a Pending Transfer or Discharge	✓	✓	
2013-010	Navy Cash System Administration Password Changes CANCELED			
2014-001	Navy Cash Cardholder Enrollment Form—New Edition	✓	✓	
2014-002	Navy Cash Accountable Official Cards, Enrollment Forms, and Card Limits	✓	✓	
2014-003	Rules of Behavior for Users of Navy Cash System	✓	✓	
2014-004	Cashing Personal Checks and Cashing Out the Chip on Navy Cash Cards	✓	✓	
2014-005	Appointment of Navy Cash Deputy Is Mandatory	✓	✓	✓
2014-006	Transfer Member Profile and Unsuspend Account Using Disbursing Web Site	✓	✓	✓
2014-007	Updated Recommendations for Spare Navy Cash Card Stocks	✓	✓	✓
2014-008	Navy Cash System Administration Password Changes — Revised	✓	✓	✓
2015-001	Navy Cash Merchant Established for Second Class Association	✓	✓	✓
2015-002	Shipping Equipment with Batteries Contained in Equipment	✓	✓	✓
2015-003	New EOM Summary Report and Elimination of EOM Spreadsheet	✓	✓	✓
2015-004	Treasury Navy Cash/Marine Cash Website Update/Address Change	✓	✓	✓

5. Points of Contact. If you have any questions, please contact:

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