

**Cash Management Improvement Act Agreement  
between  
The State of Washington  
and  
The Secretary of the Treasury,  
United States Department of the Treasury**

The Secretary of the Treasury, United States Department of the Treasury (hereafter 'Secretary'), and State of Washington (hereafter 'State'), in order to implement Section 5 of the Cash Management Improvement Act of 1990, as amended (hereafter 'Act'), agree as follows:

**1.0 AGENTS OF THE AGREEMENT**

1.1 The Authorized Official(s) for the State of Washington shall be the the Assistant Director, Accounting Division, Office of Financial Management in all matters concerning this Agreement.

1.2 The Assistant Commissioner, Federal Finance, Financial Management Service (FMS), U.S. Department of the Treasury, shall act as the Secretary's representative in all matters concerning this Agreement.

**2.0 AUTHORITY**

2.1 The authority for this Agreement is the Cash Management Improvement Act of 1990 (Public Law 101-453), as amended by the Cash Management Improvement Act of 1992 (Public Law 102-589), codified at 31 U.S.C. 6501 and 31 U.S.C. 6503.

2.2 The regulations codified at 31 CFR Part 205 shall apply to all matters pertaining to this Agreement, and are incorporated herein by reference herein. In the event of any inconsistency between this Agreement and 31 CFR Part 205, the regulations shall govern.

**3.0 DURATION, AMENDING, TERMINATING, AND MISCELLANEOUS PROVISIONS**

3.1 This Agreement shall take effect on 07/01/2012 and shall remain in effect until terminated.

3.1.1 This amendment is submitted due to a change in the federal programs that equal or exceed the state's CMIA threshold. The state's threshold is \$30 million and is based on the state's 2011 Single Audit Report issued on March 31, 2012. This amendment is effective July 1, 2012, until terminated, as required by 31 CFR 205.7(c).

3.2 This Agreement may be amended at any time by written, mutual consent of the State and FMS. This Agreement shall be amended annually to incorporate new programs that qualify as major Federal assistance programs and remove programs that no longer qualify as major Federal assistance programs. A State must notify FMS in writing within 30 days of the time the State becomes aware of a change that involves additions or deletions of programs subject to Subpart A, changes in funding techniques, and/or changes in clearance patterns. The notification must include a proposed amendment for review by FMS.

3.3 Notwithstanding section 3.2, in the event of Federal or State non-compliance with Subpart B of 31 CFR, Part 205, FMS may amend this Agreement at any time to incorporate additional programs and the entities that administer those programs.

3.4 This Agreement may be terminated by either party with 30 days' written notice. If this Agreement is terminated, FMS will prescribe the funding techniques, clearance patterns, and methods for calculating interest liabilities to be used by the State.

#### 4.0 PROGRAMS COVERED

4.1 The State's threshold and its major Federal assistance programs shall be determined based on Schedule of Expenditures of Federal Awards for fiscal year ending 06/30/2011.

All major Federal assistance programs shall be covered by this Agreement, unless otherwise specified in section 4.4 of this Agreement.

4.2 The State's threshold for major Federal assistance programs is \$30,000,000.

The following programs meet or exceed the threshold and are not excluded in Section 4.4:

10.551 Supplemental Nutrition Assistance Program  
10.553 School Breakfast Program  
10.555 National School Lunch Program  
10.557 Special Supplemental Nutrition Program for Women, Infants, and Children  
10.558 Child and Adult Care Food Program  
10.561 State Administrative Matching Grants for the Supplemental Nutrition Assistance Program  
10.665 Schools and Roads – Grants to States  
17.225F Unemployment Insurance – Federal Benefit Account and Administrative Costs  
17.225S Unemployment Insurance – State Benefit Account  
20.205 Highway Planning and Construction  
20.319 High-Speed Rail Corridors and Intercity Passenger Rail Service Capital Assistance Grants  
66.458 Capitalization Grants for State Revolving Funds  
66.468 Capitalization Grants for Drinking Water Revolving Fund  
84.010 Title I Grants to Local Educational Agencies  
84.027 Special Education – Grants to States  
84.126 Rehabilitation Services – Vocational Rehabilitation Grants to States  
84.367 Improving Teacher Quality State Grants  
84.389 Title I Grants to Local Educational Agencies, Recovery Act  
84.391 Special Education Grants to States, Recovery Act  
84.394 State Fiscal Stabilization Fund (SFSF) - Education State Grants, Recovery Act  
84.410 Education Jobs Fund  
93.268 Immunization Grants  
93.558 Temporary Assistance for Needy Families  
93.563 Child Support Enforcement  
93.568 Low-Income Home Energy Assistance  
93.575 Child Care and Development Block Grant  
93.596 Child Care Mandatory and Matching Funds of the Child Care and Development Fund  
93.658 Foster Care -- Title IV-E  
93.659 Adoption Assistance  
93.667 Social Services Block Grant  
93.767 Children's Health Insurance Program

93.778 Medical Assistance Program  
93.959 Block Grants for Prevention and Treatment of Substance Abuse  
96.001 Social Security -- Disability Insurance

4.3 The following programs fall below the State's threshold but have been required to be covered by FMS in accordance with the non-compliance provisions of Subpart B of 31 CFR Part 205:

There are currently no programs listed for Section 4.3.

4.4 The following programs exceed the State's threshold but have been excluded from coverage for the reason indicated:

14.258 Tax Credit Assistance Program (Recovery Act Funded) --- Exclusion:Discontinued  
47.082 Trans-NSF Recovery Act Research Support --- Exclusion:Non-State  
84.038 Federal Perkins Loan Program -- Federal Capital Contributions --- Exclusion:Non-State  
84.063 Federal Pell Grant Program --- Exclusion:Non-State  
84.268 Federal Direct Student Loan --- Exclusion:Non-State  
93.145 AIDS Education and Training Centers --- Exclusion:Non-State  
93.389 National Center for Research Resources --- Exclusion:Non-State  
93.701 Trans-NIH Recovery Act Research Support --- Exclusion:Non-State  
93.837 Heart and Vascular Diseases Research --- Exclusion:Non-State  
93.855 Allergy, Immunology and Transplantation Research --- Exclusion:Non-State  
93.859 Biomedical Research and Research Training --- Exclusion:Non-State

#### 5.0 ENTITIES COVERED

5.1 State agencies and instrumentalities that meet the definition of a State per 31 CFR Part 205, shall be subject to the terms of this Agreement. The following is a list of such entities that administer funds under the programs listed in Section 4.0 of this Agreement:

090-- Office of State Treasurer-----OST  
103--Department of Commerce----COM  
300-- Department of Social & Health Services-----DSHS  
303-- Department of Health-----DOH  
315--Department of Services for the Blind----DSB  
350-- Superintendent of Public Instruction-----SPI  
357 -- Department of Early Learning --- DEL  
405-- Department of Transportation-----DOT  
461-- Department of Ecology---ECY  
540-- Employment Security Department-----ESD

5.2 Entities that meet the definition of a Fiscal Agent per 31 CFR Part 205 shall be subject to the terms of this Agreement. The following is a list of Fiscal Agents that administer funds under the programs listed in the Section 4.0 of this Agreement:

JP Morgan 10.551 Supplemental Nutrition Assistance Program  
United Community Bank 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

#### 6.0 FUNDING TECHNIQUES

## 6.1 General Terms

6.1.1 The State shall request Federal funds in accordance with the appropriate cut-off times shown in Exhibit I to ensure funds will be received and credited to a State account by the times specified in the funding techniques. Exhibit I is incorporated by reference herein.

6.1.2 The State shall schedule the receipt of Federal funds such that the funds are received and credited to a State account in accordance with the clearance patterns specified in Exhibit II - List of State Clearance Patterns. Exhibit II is incorporated by reference herein.

6.1.3 In instances where the receipt of funds is scheduled for a Saturday, the State shall request funds for deposit on Friday. In instances where the receipt of funds is scheduled for a Sunday, the State shall request funds for deposit on Monday. In instances where the receipt of Federal funds is scheduled for deposit on a day when the State is not open for business, the State shall request funds for deposit the day following the scheduled day; in instances where the receipt of Federal funds is scheduled for deposit on a day when the Federal Government is not open for business, the State shall request funds for deposit the day prior to the scheduled day.

### 6.1.4 Estimates and Reconciliation of Estimates:

Where estimated expenditures are used to determine the amount of the drawdown, the State will indicate in the terms of the State unique funding technique how the estimated amount is determined and when and how the State will reconcile the difference between the estimate and the State's actual expenditures.

### 6.1.5 Supplemental Funding:

Unless otherwise defined by program rules, Supplemental Funding is the award of additional funds to provide for an increase in costs due to unforeseen circumstances.

The State will comply with all Federal program agency policies and procedures for requesting supplemental grant funding.

The State will comply with the following guidelines when requesting supplemental funding for the Medical Assistance Program and associated administrative payments (CFDA 93.778):

The State must submit a revised Medicaid Program Budget Report (CMS-37) to request supplemental funding. The CMS guidelines and instructions for completing the CMS-37 are provided in Section 2600F of the State Medicaid Manual (SMM). The CMS/CO must receive the revised Form CMS-37 through the Medicaid Budget Expenditure System/Children's Budget Expenditure System (MBES/CBES) no later than 10 calendar days before the end of the quarter for which the supplemental grant award is being requested.

Additional guidance on this policy is available from the respective CMS Regional Office, U.S. Department of Health & Human Services.

The State will comply with the following guidelines when requesting supplemental funding for TANF (CFDA 93.558), CCDF (CFDA 93.575), CSE (93.563), and the FC/AA (CFDA 93.658 and CFDA 93.659) programs administered by the U.S. Department of Human Services, Administration for Children and Families (HHS/ACF):

#### a. Timing of the Request

A State should initiate its request for supplemental funding during a quarter as soon as it becomes aware of the fact that a shortfall does/will exist. For the TANF and CCDF grants, supplemental funding requests (estimates) may be submitted by a State, for consideration by ACF, up through and including the 15th day of the third month of the first, second or third

quarter of any fiscal year. Since TANF and CCDF are block grant programs, all unawarded portions of the annual allotment will automatically be issued at the beginning of the fourth quarter. Therefore, supplemental funding requests will not be available during the fourth quarter for these programs. For the CSE and FC/AA programs, supplemental funding requests may be submitted by a state, for consideration by ACF, up through and including the 15th day of the third month of any quarter of a fiscal year.

**b. Justification for the Request**

The request for a supplemental funding for any of the above mentioned programs should contain a justification clearly documenting the need for the additional funding authority during the current quarter. This documentation should be in the form of State accounting records or similar documents that will show the actual expenditures through the most recent month for which such data are available, as well as the State's most accurate projection of its anticipated expenditures during the remaining month(s) of the quarter. For either the TANF or the CCDF program, the State's justification should also include an explanation of the activities requiring the obligation and/or expenditure of amounts that exceed the normal quarterly grant award restrictions and why these activities could not have been delayed until the next quarter.

**c. Form Submittal**

Supplemental funding requests should be made by completing the appropriate ACF quarterly report of expenditures and estimates applicable to the particular program for which the grant award request is being made.

**d. Approval Process**

Upon receipt of the state's request for additional funding authority for a quarter, the ACF Regional Office will promptly review the supporting documentation. If the request is properly justified, so long as ACF has adequate funding availability, the State's request will be expedited and supplemental funding will be issued within 5 days of ACF receiving the request. The State will be notified by the Regional Office when the supplemental award has been transmitted to the Payment Management System (PMS) and when it may initiate drawdowns against the supplemental funding.

Additional guidance on this policy is provided in the U.S. Department of Health & Human Services, Administration for Children and Families, letter (May 19, 2004) to State Administrators from the Deputy Assistant Secretary for Administration.

**6.2 Description of Funding Techniques**

6.2.1 The following are terms under which standard funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

**Actual Clearance, ZBA - ACH**

The State shall request funds such that they are deposited by ACH in a State account on the settlement date of payments issued by the State. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be for the amount of funds that clear the State's account on the settlement date. This funding technique is interest neutral.

**Actual Clearance, ZBA - Same Day Payment**

The State shall request funds the same day it pays out funds, in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. A Federal agency will deposit funds in a State account the same day as requested. The amount of the request shall be for the amount of funds that clear the State's account that day. This funding technique is interest neutral.

### Average Clearance

The State shall request funds such that they are deposited by ACH on the dollar-weighted average day of clearance for the disbursement, in accordance with the clearance pattern specified in Exhibit II. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be for the exact amount of that disbursement. This funding technique is interest neutral.

### Composite Clearance

The State shall request funds such that they are deposited on the dollar-weighted average number of days required for funds to be paid out for a series of disbursements, in accordance with the clearance pattern specified in Exhibit II. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be the sum of the payments issued in the series of disbursements. This funding technique is interest neutral.

6.2.2 The following are terms under which funding techniques for administrative costs shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

There are no funding techniques listed in Section 6.2.2

6.2.3 The following are terms under which miscellaneous funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

### Capitalization Grants for State Revolving Funds

The State shall request funds to minimize the time between the drawdown of funds from Treasury and their deposit into the revolving fund. The timing of the drawdown of Federal funds for deposit to the revolving fund is subject to the interest provisions of 31 CFR Part 205, however there is an interest exemption for the interest the State earns once the funds are deposited into the revolving fund. The request for funds shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be for the amount of the funds to be used for immediate program purposes. The State will not incur an interest liability for interest earned on revolving fund loans. This funding technique is interest neutral.

6.2.4 The following are terms under which State unique funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

### Modified Direct Administrative Costs - (ACH Drawdown on Payroll Cycle)

The State shall request funds for all direct administrative costs and/or payroll costs. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the funds requested shall be based on the amount of expenditures recorded for direct administrative costs and/or payroll costs since the last request for funds. The State payroll cycle is payday twice a month. Draws made on the payday are for deposit on the day after payday. This funding technique is interest neutral.

### Modified Direct Administrative Costs - Admin, Payroll, Payments to Providers (ACH Drawdown on Payroll Cycle)

The State shall request funds for all direct administrative costs and/or payroll costs, and/or payments made to providers and to support providers. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. The amount of the funds requested shall be based on the amount of expenditures recorded for direct administrative costs and/or payroll costs and/or payments made to providers or to support providers since the last request for funds. The State payroll cycle is payday twice a month. Draws made on the payday are for deposit on the

day after payday. This funding technique is interest neutral.

**Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)**

The State shall request funds for all direct administrative costs including payroll such that they are deposited on payday. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of funds requested shall be based on the amount of liabilities recorded for direct administrative costs including payroll since the last request for funds. This funding technique is interest neutral.

**Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)**

The State shall request funds for all direct program/benefit payments to Providers. The request shall be made such that the funds are deposited to the State's account on the last working day of the month. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. The amount of the funds requested shall be based on the amount of expenditures recorded for the direct program/benefit payments to Providers since the last request for funds. This funding technique is interest neutral.

**Modified Payment Schedule (ACH Semi-Monthly Drawdown - COM)**

The state shall request funds at least semi-monthly for administrative costs and program/benefit payments to the subrecipients since the last draw. The state's request shall be made in accordance with the appropriate Federal agency cut-off time, specified in EXHIBIT I. A federal agency shall deposit funds in the State's account on the third working day after the request is made. This funding technique is interest neutral.

**Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)**

These are negotiated drawdowns scheduled to be received by the State on the day after payday. These drawdowns represent payroll costs, other administrative costs, or direct benefit/program costs incurred by the State. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. The amount of the request shall be the sum of the payments paid for benefits, payroll, and administrative costs accumulated since the last draw. This funding technique is interest neutral.

**Modified Payment Schedule - Program 10.665 - Schools and Roads (ACH Payment received on or about December 1)**

The amount paid represents moneys due to the State as payment in lieu of taxes, from the Secure Rural Schools and Community Self-Determination Act of 2000 (HR 2389 5-16). Each year, on or about December 1, 100 percent of the payment will be made to the State. Neither the State nor the Federal government will incur an interest liability when this technique is properly implemented. This funding technique is interest neutral.

**Modified Pre-Issuance (Post-Issuance) (Fedwire Same Day Payment)**

The State shall request funds daily from the Unemployment Insurance Trust Fund to pay for State unemployment insurance benefits. The State shall request funds such that they are deposited into the state account after the state issues checks, but before the checks clear. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. A federal agency shall deposit funds in the State account the same day as requested. The amount of the request shall be based on the amount of the actual warrants disbursed, except in the case of a holiday following a day upon which checks are issued; in this circumstance, an estimate will be used and an adjustment made to the next draw. This funding technique is interest neutral.

#### Payroll, Administrative Costs, Direct Benefit/Program Costs - DEL (ACH Monthly Drawdown)

The Department of Early Learning (DEL) will process a monthly draw down. These draw downs will occur towards the end of the month, after the State accounting system has closed and the Department of Social and Health Services has billed DEL for subsidy costs. These draw downs represent payroll costs, other administrative costs, or direct benefit/program costs incurred by the State. The request shall be made in accordance with the appropriate Federal agency. The amount of the request shall be the sum of the payments paid for benefits, payroll, and administrative costs accumulated since the last draw. This funding technique is interest neutral.

#### UI Admin - Modified Payment Schedule (Fedwire Semi-Monthly Drawdown on Payday)

The State shall request funds semi-monthly. It issues Electronic Funds Transfer (EFT) payments and Voucher payments for Administrative and Reed Act costs including payroll. The State shall request funds semi-monthly. Warrants for Administrative and Reed Act Costs including payroll are disbursed from the State's account. The State's request shall be made in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. A federal agency shall deposit funds in the State account the same day as requested, if the request is made in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. The amount of the request shall be the amount of EFT payments and Journal Voucher payments for Administrative and Reed Act costs including payroll that are issued from the State's account and the amount of Warrants for Administrative and Reed Act costs including payroll that are disbursed from State's account. This funding technique is interest neutral.

#### UI Federal (Fedwire Same Day Payment Modified Actual Clearance ZBA)

The State shall request funds daily from the Unemployment Insurance Trust Fund to pay for Federal unemployment insurance benefits. The State shall request funds the same day it pays out funds (based upon actual settlement from the bank for both checks and warrants), in accordance with the appropriate Federal agency cut-off time specified in EXHIBIT I. A federal agency shall deposit funds in the State account the same day as requested. The amount of the request shall be based on the amount of the actual warrants redeemed and checks cleared on that day in the State's account. The amount of the request may be adjusted based upon the balance in the account from the previous day. This funding technique is interest neutral.

### 6.3 Application of Funding Techniques to Programs

6.3.1 The State shall apply the following funding techniques when requesting Federal funds for the component cash flows of the programs listed in sections 4.2 and 4.3 of this Agreement.

#### 6.3.2 Programs

Below are programs listed in Section 4.2 and Section 4.3.

##### 10.551 Supplemental Nutrition Assistance Program

Recipient: 300-- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 100.00

Component: Direct wire settlement to the Electronic Benefit Transfer (EBT) system contractor or by Electronic Funds Transfer (EFT)

Technique: Actual Clearance, ZBA - Same Day Payment

Average Day of Clearance: 0 Days

10.553 School Breakfast Program

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 100.00

Component: Direct program/benefit payments - reimbursements to school districts, private schools, child & adult care programs

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

10.555 National School Lunch Program

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 100.00

Component: Direct program/benefit payments - reimbursements to school districts, private schools, child & adult care programs

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

Recipient: 303--- Department of Health-----DOH

% of Funds Agency Receives: 65.00

Component: Direct program/benefit payments for food voucher redemption through United Community Bank, which acts as the State's fiscal agent in the program. The State's drawdowns are based on the actual expenditures, which are the previous day's activity. Rebates offset the direct program/benefit payments. This is a zero balance account.

Technique: Actual Clearance, ZBA - ACH

Average Day of Clearance: 0 Days

Recipient: 303--- Department of Health-----DOH

% of Funds Agency Receives: 35.00

Component: Administrative and Payroll Costs

Technique: Modified Direct Administrative Costs - (ACH Drawdown on Payroll Cycle)

Average Day of Clearance: 1 Day

10.558 Child and Adult Care Food Program

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 1.00

Component: Administrative Costs Including Payroll

Technique: Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)

Average Day of Clearance: 0 Days

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 99.00

Component: Modified Direct Administrative Costs - Direct program/benefit payments to Child Care Centers & Adult Day Care Homes

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

10.561 State Administrative Matching Grants for the Supplemental Nutrition Assistance Program

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 100.00

Component: Payroll and Administrative Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

10.665 Schools and Roads -- Grants to States

Recipient: 090--- Office of State Treasurer-----OST

% of Funds Agency Receives: 100.00

Component: Moneys designed for schools and county roads as payment in lieu of taxes, passed through by the State to school districts and counties.

Technique: Modified Payment Schedule - Program 10.665 - Schools and Roads (ACH Payment received on or about December 1)

Average Day of Clearance: 0 Days

17.225F Unemployment Insurance -- Federal Benefit Account and Administrative Costs

Recipient: 540--- Employment Security Department-----ESD

% of Funds Agency Receives: 24.00

Component: Administrative and Reed Act Costs Including Payroll - Warrants, EFT payments and Voucher payments

Technique: UI Admin - Modified Payment Schedule (Fedwire Semi-Monthly Drawdown on Payday)

Average Day of Clearance: 0 Days

Recipient: 540--- Employment Security Department-----ESD

% of Funds Agency Receives: 76.00

Component: Benefit Payments - Federal

Technique: UI Federal (Fedwire Same Day Payment Modified Actual Clearance ZBA)

Average Day of Clearance: 0 Days

17.225S Unemployment Insurance -- State Benefit Account

Recipient: 540--- Employment Security Department-----ESD

% of Funds Agency Receives: 100.00

Component: Benefit Payments - State

Technique: Modified Pre-Issuance (Post-Issuance) (Fedwire Same Day Payment)

Average Day of Clearance: 0 Days

20.205 Highway Planning and Construction

Recipient: 405--- Department of Transportation-----DOT

% of Funds Agency Receives: 100.00

Component: Contractor Payments, Payroll, Administrative and Other Program Costs

Technique: Composite Clearance  
Average Day of Clearance: 4 Days

20.319 High-Speed Rail Corridors and Intercity Passenger Rail Service Capital Assistance Grants

Recipient: 405--- Department of Transportation-----DOT  
% of Funds Agency Receives: 100.00  
Component: Contractor Payments, Payroll, Administrative and Other Program Costs  
Technique: Composite Clearance  
Average Day of Clearance: 4 Days

66.458 Capitalization Grants for State Revolving Funds

Recipient: 461--- Department of Ecology---ECY  
% of Funds Agency Receives: 4.00  
Component: Administrative costs including payroll  
Technique: Capitalization Grants for State Revolving Funds  
Average Day of Clearance: 0 Days

Recipient: 461--- Department of Ecology---ECY  
% of Funds Agency Receives: 96.00  
Component: Construction Loans and grants  
Technique: Capitalization Grants for State Revolving Funds  
Average Day of Clearance: 0 Days

66.468 Capitalization Grants for Drinking Water Revolving Fund

Recipient: 303--- Department of Health-----DOH  
% of Funds Agency Receives: 100.00  
Component: Capital Loans and Administrative Cost Including Payroll  
Technique: Capitalization Grants for State Revolving Funds  
Average Day of Clearance: 0 Days

84.010 Title I Grants to Local Educational Agencies

Recipient: 350--- Superintendent of Public Instruction-----SPI  
% of Funds Agency Receives: 5.00  
Component: Administrative Costs including Payroll  
Technique: Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)  
Average Day of Clearance: 0 Days

Recipient: 350--- Superintendent of Public Instruction-----SPI  
% of Funds Agency Receives: 95.00  
Component: Direct payments/benefit payment to Local Educational Agencies  
Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)  
Average Day of Clearance: 0 Days

84.027 Special Education -- Grants to States

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 5.00

Component: Administrative Costs Including Payroll

Technique: Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)

Average Day of Clearance: 0 Days

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 95.00

Component: Payment to public or private schools

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

84.126 Rehabilitation Services -- Vocational Rehabilitation Grants to States

Recipient: 315---Department of Services for the Blind----DSB

% of Funds Agency Receives: 14.00

Component: Payments made to clients and to support clients, Payroll, and Administrative Costs

Technique: Modified Direct Administrative Costs - Admin, Payroll, Payments to Providers (ACH Drawdown on Payroll Cycle)

Average Day of Clearance: 1 Day

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 76.00

Component: Direct program/benefit payments to subrecipients and service providers.

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 1 Day

84.367 Improving Teacher Quality State Grants

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 5.00

Component: Administrative costs including payroll.

Technique: Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)

Average Day of Clearance: 0 Days

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 95.00

Component: Direct payments / benefit payments to Local Educational Agencies

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)  
Average Day of Clearance: 0 Days

84.389 Title I Grants to Local Educational Agencies, Recovery Act

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 1.00

Component: Administrative Costs Including Payroll

Technique: Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)

Average Day of Clearance: 0 Days

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 99.00

Component: Direct payment/benefit payments to Local Educational Agencies

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

84.391 Special Education Grants to States, Recovery Act

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 100.00

Component: Direct payment/benefit payments to Local Educational Agencies

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

84.394 State Fiscal Stabilization Fund (SFSF) - Education State Grants, Recovery Act

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 100.00

Component: Direct payment/benefit payments to Local Educational Agencies

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

84.410 Education Jobs Fund

Recipient: 350--- Superintendent of Public Instruction-----SPI

% of Funds Agency Receives: 100.00

Component: Direct payment/benefit payments to Local Educational Agencies

Technique: Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Average Day of Clearance: 0 Days

93.268 Immunization Grants

Recipient: 303--- Department of Health-----DOH  
% of Funds Agency Receives: 100.00  
Component: Administrative and Payroll Costs  
Technique: Modified Direct Administrative Costs - (ACH Drawdown on Payroll Cycle)  
Average Day of Clearance: 1 Day

93.558 Temporary Assistance for Needy Families

Recipient: 300--- Department of Social & Health Services-----DSHS  
% of Funds Agency Receives: 50.00  
Component: Direct Assistance to clients via the Electronic Benefit Transfer (EBT) system or by Electronic Funds Transfer (EFT)  
Technique: Actual Clearance, ZBA - Same Day Payment  
Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS  
% of Funds Agency Receives: 10.00  
Component: Administrative and Payroll Costs  
Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday).  
Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS  
% of Funds Agency Receives: 40.00  
Component: One-Time benefit payments  
Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)  
Average Day of Clearance: 1 Day

93.563 Child Support Enforcement

Recipient: 300--- Department of Social & Health Services-----DSHS  
% of Funds Agency Receives: 100.00  
Component: Administrative and Payroll Costs  
Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)  
Average Day of Clearance: 0 Days

93.568 Low-Income Home Energy Assistance

Recipient: 103---Department of Commerce---COM  
% of Funds Agency Receives: 100.00  
Component: Administrative costs and program/benefit payments to subrecipients  
Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown - COM)  
Average Day of Clearance: 3 Days

93.575 Child Care and Development Block Grant

Recipient: 357 --- Department of Early Learning --- DEL  
% of Funds Agency Receives: 100.00  
Component: Payroll, Administrative costs, Direct program/benefit payments to providers and foster care homes.  
Technique: Payroll, Administrative Costs, Direct Benefit/Program Costs - DEL (ACH Monthly Drawdown)

Average Day of Clearance: 1 Day

93.596 Child Care Mandatory and Matching Funds of the Child Care and Development Fund

Recipient: 357 --- Department of Early Learning --- DEL

% of Funds Agency Receives: 100.00

Component: Payroll, Administrative costs, Direct benefit/program payments to providers

Technique: Payroll, Administrative Costs, Direct Benefit/Program Costs - DEL (ACH Monthly Drawdown)

Average Day of Clearance: 1 Day

93.658 Foster Care -- Title IV-E

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 90.00

Component: Direct Benefit Payments

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 1 Day

93.659 Adoption Assistance

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 90.00

Component: Direct Benefit Payments

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 1 Day

93.667 Social Services Block Grant

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 90.00

Component: Direct program/benefit payments

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)  
Average Day of Clearance: 1 Day

93.767 Children's Health Insurance Program

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 25.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 75.00

Component: Direct payment to providers for EFT and non-EFT payments

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 1 Day

93.778 Medical Assistance Program

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 90.00

Component: Direct payment to providers for EFT and non-EFT payments

Technique: Average Clearance

Average Day of Clearance: 1 Day

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

93.959 Block Grants for Prevention and Treatment of Substance Abuse

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 90.00

Component: Direct program/benefit payments

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 1 Day

96.001 Social Security -- Disability Insurance

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 10.00

Component: Administrative and Payroll Costs

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 0 Days

Recipient: 300--- Department of Social & Health Services-----DSHS

% of Funds Agency Receives: 90.00

Component: Direct program/benefit payments

Technique: Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Average Day of Clearance: 1 Day

### 6.3.3 Materiality Exemptions

Agencies exempt from coverage on the basis of materiality:

None

## 7.0 CLEARANCE PATTERNS

7.1 The State shall develop separate clearance patterns for each of the following:

With the exception of programs administered by recipient Agency 350, Superintendent of Public Instruction, where all federal program payroll charges are based on 100% EFT payroll, the State shall develop a clearance pattern for the payroll and administrative function. This clearance pattern shall be applied to the payroll and administrative components of all programs.

7.1.2 Program Specific- The State shall develop program-specific clearance patterns for each of the following programs: CFDA 20.205, Highway Planning and Construction; 93.568, Low Income Home Energy Assistance; 93.575 Child Care and Development Block Grant; 93.596 Child Care Mandatory and Matching Funds of the Child Care and Development Fund; 93.778, Medical Assistance.

7.2 The following shall develop the State's clearance patterns:

The Office of Financial Management, in conjunction with the Office of the State Treasurer (OST) and the applicable agency, shall develop all of the State's clearance patterns.

7.3 The sources of data the State shall use when developing its clearance patterns are as follows:

Type of Clearance Pattern: Payroll and Administrative; Source of Data: Human Resource Management System (HRMS) and OST's EFT and warrant redemption records. Type of Clearance Pattern: Program specific; Source of Data: Agency warrant registers and OST's warrant redemption records. For CFDA 20.205, the agency system is TRAINS.

7.4 The State shall use the following methodology when developing its clearance patterns:

When developing each clearance pattern, the State shall track at least 99% of the funds disbursed, from issuance to clearance, for a period of at least three months.

7.4.1 Actual Activity - Non Payroll. The State shall track 100 percent of the funds disbursed during a time period of at least three consecutive months. The State shall carry out the clearance pattern until at least 99 percent of the funds have cleared. This methodology shall be applied for all clearance patterns except payroll.

7.4.2 Actual Activity - Payroll. The State shall track the payroll funds disbursed by warrant during the time period of at least three consecutive months. The State shall adjust the warrant clearance pattern to reflect the percentage of payroll direct deposits applicable to each federal program. The composite clearance pattern for payroll warrants and direct deposit shall be carried out until at least 99 percent of payroll funds have cleared. The clearance pattern shall be based on 100% of the data, or on a sample size sufficient to ensure, at a minimum, a 95% confidence interval no wider than + or - 0.25 weighted-days about the estimated mean.

7.5 The State shall identify for each check or warrant (hereafter, check) in the population: (1) the date the check was released for payment; (2) the date the check was debited from the State's account, and, (3) the amount of the check.

7.6 The State shall use the following method to calculate the dollar-weighted average day of clearance:

To determine the number of days each check was outstanding (clearance time), the issue date shall be subtracted from the date the check cleared the State's account.

To determine the percentage of the disbursement paid out each day following issuance, the amount of the checks that clear the State's account each day shall be summed and then divided by the amount of the total disbursement.

For each day following issuance, the clearance time of the checks paid out that day shall be multiplied by the percentage of the total disbursement those checks represent. This product is the clearance factor.

The dollar-weighted average day of clearance for the disbursement shall be determined by summing the clearance factor of each day following the disbursement.

7.7 The State shall adjust each clearance pattern to reflect the dollar-weighted proportion of funds paid out by EFT/Direct payroll, with the following exceptions:

For most programs, the State distinguishes the payroll clearance from the recipient/benefit payments as a separate cash flow. However, in Agency 300, composite rate payroll clearance patterns are included in the agency's composite rate. Both the warrant clearance and the EFT payroll are considered in calculating the composite rate.

The State shall also adjust each clearance pattern to reflect:

None. Not applicable.

7.8 Each of the State's clearance patterns is calculated in calendar days.

7.9 An authorized State official shall certify that each clearance pattern developed by the State accurately corresponds to the clearance activity of the programs to which it is applied. This certification shall be provided to FMS prior to the effective date of the Agreement. The State shall recertify its clearance patterns at least every five years.

7.9.1 Clearance patterns required by section 7.9.1 were completed for Payroll (Average Clearance = 0 day), CFDA 20.205 Highway Planning and Construction (Average Clearance = 4 days), and CFDA 93.778 Medical Assistance Program direct payments to providers (Average Clearance = 1 day) and submitted with the June 30, 2008, amendment. The clearance patterns were certified as to accuracy by the State of Washington, in compliance with FMS CMIA.

7.10 The State shall follow the procedures of 31 CFR 205 if it has actual or constructive knowledge, at any time, that a clearance pattern does not correspond to a program's clearance activity.

## 8.0 INTEREST CALCULATION METHODOLOGY

### 8.1 General Terms

8.1.1 The State and the Secretary agree that no interest liabilities will be incurred for transfers of funds made in accordance with the procedures specified in section 6 of this Agreement where the following funding techniques are applied:

Actual Clearance, ZBA - ACH

Actual Clearance, ZBA - Same Day Payment

Average Clearance

Capitalization Grants for State Revolving Funds

Composite Clearance

Modified Direct Administrative Costs - (ACH Drawdown on Payroll Cycle)

Modified Direct Administrative Costs - Admin, Payroll, Payments to Providers (ACH Drawdown on Payroll Cycle)

Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)

Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)

Modified Payment Schedule - Program 10.665 - Schools and Roads (ACH Payment received on or about December 1)

Modified Payment Schedule (ACH Semi-Monthly Drawdown - COM)

Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)

Modified Pre-Issuance (Post-Issuance) (Fedwire Same Day Payment)

Payroll, Administrative Costs, Direct Benefit/Program Costs - DEL (ACH Monthly Drawdown)

UI Admin - Modified Payment Schedule (Fedwire Semi-Monthly Drawdown on Payday)

UI Federal (Fedwire Same Day Payment Modified Actual Clearance ZBA)

8.1.2 The State shall maintain information on disbursements and receipts of funds to verify the implementation of any funding technique and document interest liabilities.

For each disbursement, the State shall be able to identify:

- (1) amount of the issuance
- (2) date of issuance
- (3) date Federal funds are received and credited to a State account
- (4) amount of Federal funds received
- (5) date funds were requested

### 8.2 Federal Interest Liabilities

8.2.1 A Federal interest liability shall accrue from the day the State pays out its own funds for program purposes to the day Federal funds are credited to a State account. With regard to funds transferred out of the Federal Highway Trust Fund, if a State does not bill at least weekly for current project costs, the Federal interest liability shall not accrue prior to the day the State submits a request for funds.

8.2.2 The State shall use the following method to calculate Federal interest liabilities:

For all transactions where the State pays out its own funds for program purposes prior to receiving Federal funds, the State shall track each payment from the date it is paid out of a State account to the date Federal funds are subsequently credited to a State account to cover that outlay. The Federal interest liability on each payment shall be based on the difference in whole days between the two events. With Federal-State matching programs, interest shall be calculated on the Federal percentage of the disbursement.

### 8.3 The Unemployment Trust Fund

8.3.1 The State shall use the following method to calculate State interest liabilities on funds withdrawn from the several accounts in the Unemployment Trust Fund:

Based on statements provided by its financial institution (or other appropriate sources), the State shall determine the actual interest earnings and the related banking costs attributable to funds withdrawn from its account in the UTF. At the end of the State's fiscal year, the State shall calculate the percentage of its total unemployment compensation expenditures for (1) funds withdrawn from the State account in the UTF, or the State %, and (2) funds withdrawn from the Federal Employees Compensation Account (FECA) and the Extended Unemployment Compensation Account (EUCA) and any other accounts of Federal funds in the UTF, or the Federal %.

The actual interest earnings of the benefit payment account on the whole constitute the actual interest earnings attributable to funds withdrawn from the State account in the UTF, since the State shall apply an appropriate interest neutral funding technique, to funds withdrawn from the FECA and EUCA and any other benefit accounts of Federal funds in the UTF from which the State draws.

The State shall calculate the related banking costs attributable to funds withdrawn from the State account in the UTF by multiplying the State % by the amount of the related banking costs of the benefit payment account as a whole. The State's liability for interest on funds withdrawn from its account in the UTF shall consist of the actual interest earnings of the benefit payment account on the whole less the related banking costs attributed to such funds.

### 8.4 Refund Liabilities

8.4.1 The State shall be liable for interest on refunds from the date the refund is credited to a State account until the date the refund is debited from the State account for program purposes. The State shall apply a \$50,000 refund transaction threshold below which the State shall not incur or calculate interest liabilities on refunds. A transaction is defined as a single deposit.

8.4.2 For each refund, the State shall maintain information identifying:

- (1) date a refund is credited to a State account
- (2) date of the subsequent deposit of Federal funds against which the refund is offset
- (3) amount of the refund

8.4.3 The State shall use the following methodology to calculate interest liabilities on refunds:

With programs to which applicable interest neutral funding techniques are applied, the State interest liability shall be based on the difference in whole days between the date the refund is deposited in a State account and the date the refund is offset against a subsequent deposit of Federal funds.

### 8.5 Exemptions.

8.5.1 Where more than one State agency is a recipient of Federal funds under a program, a particular State agency's funding may be excluded from interest calculation procedures if the State agency receives an amount of funds less than 5 % of the State's threshold for major Federal assistance programs. Notwithstanding this potential exemption, however, in no case shall less than 90% of a program's total funding be subject to interest calculation procedures.

Proration of calculations: If less than total program funding is subject to interest calculation procedures, the resulting

interest liability calculations shall be prorated to 100% of program funding.

## 8.6 State Interest Liabilities

8.6.1 The State shall be liable for interest on Federal funds from the date Federal funds are credited to a State account until the date those funds are paid out for program purposes.

8.6.2 The State shall use the following method to calculate State interest liabilities on Federal funds:

### 8.6.2.1 Measuring Time Funds Are Held

To determine the total time Federal funds are held, the State shall measure the time between the date Federal funds are received and credited to a State's account and the date those funds are debited from the State's account.

### 8.6.2.2 Source of Data

Central Accounting System:

The time period from the date Federal funds are received and credited to the State's account and the date those funds are debited from the State's account shall be determined from information captured by AFRS (Agency Financial Reporting System).

### 8.6.2.3 Standards Applied

Census (Average Daily Balance):

The average daily cash balance of Federal Funds in the program's account reflects the actual activity of each draw from the date of deposit to the date of issuance or clearance, whichever is pertinent.

### 8.6.2.4 Calculation Procedure

$I = ADB \times R$ , where

$I$  = State's total interest liability

$ADB$  = Average Daily Balance of cash in a program's account, measured from deposit to clearance

$R$  = Annualized rate equal to the average equivalent yields of 13-week Treasury bills auctioned during a State's fiscal year

8.6.7 State interest liabilities may accrue if Federal funds are received by the State prior to the day the State pays out the funds for Federal assistance program purposes, in those cases where the State has not followed the interest-neutral funding techniques described in Section 6 of this Agreement. State interest liability accrues from the day Federal funds are credited to a State account to the day the State pays out the Federal funds for Federal assistance program purposes. (31 CFR 205.15.(a)) The State does not incur an interest liability to the Federal government if a Federal statute requires the State to retain or use for Federal assistance program purposes the interest earned on Federal funds. (31 CFR 205.15.(c)) In programs utilizing mandatory matching of Federal funds with State funds, the State must not arbitrarily assign its earliest costs to the Federal government. The State incurs interest liabilities if it draws Federal funds in advance and/or in excess of the required proportion of agreed upon levels of State contributions in programs utilizing mandatory matching of Federal funds with State funds. (31 CFR 205.15.(d))

## 9.0 REVERSE FLOW PROGRAMS

The State is not required to cover any reverse flow programs under the terms of this Agreement because the State does not participate in the program.

#### 10.0 INTEREST CALCULATION COSTS

10.1 As set forth in 31 CFR 205.27, interest calculation costs are defined as those costs necessary for the actual calculation of interest, including the cost of developing and maintaining clearance patterns in support of the interest calculations. Interest calculation costs do not include expenses for normal disbursing services, such as processing of checks or maintaining records for accounting and reconciliation of cash balances, or expenses for upgrading or modernizing accounting systems. Interest calculation costs in excess of \$50,000 in any year are not eligible for reimbursement, unless the State provides justification with the annual report.

10.2 The State expects to incur the following types of interest calculation costs:

Interest calculation costs, Labor Costs and Data Processing costs related to developing warrant clearance patterns, and costs for calculating interest, including preparation of the CMIA annual report.

10.3 The State shall submit all claims for reimbursement of interest calculation costs with its Annual Report in accordance with 31 CFR 205.

#### 11.0 NON-COMPLIANCE

11.1 The provisions of 31 CFR Part 205.29 and 31 CFR Part 205.30 shall apply in cases of non-compliance with the terms of this Agreement.

12.0 AUTHORIZED SIGNATURES

Wendy Jarrett  
Assistant Director, Accounting Division  
Office of Financial Management  
State of Washington

Signature:  Date Signed: July 3, 2012

Date Submitted 06/26/2012

Kristine S. Conrath  
Assistant Commissioner  
Federal Finance  
Financial Management Service  
U.S. Department of the Treasury

Signature: Kristine S Conrath Date Signed: 7/16/2012

**Exhibit I - Funds Request and Receipt Times Schedule  
State of Washington**

Federal Agency	Payment Type	Request Cut-Off Time	Receipt Window
Agriculture-FNS	ACH	11:59 PM	1 day
Agriculture-FNS	Fedwire	5:45 PM	0 day
Agriculture-FS	ACH	3:00 PM	1 day
Air National Guard	ACH	12:00 PM	15 days
Army National Guard	ACH	12:00 PM	15 days
Commerce-NOAA	ACH	2:00 PM	1 day
Dept of Homeland Security (FEMA)	Fedwire	2:00 PM	0 day
Dept of Homeland Security (ODP)	ACH	2:00 PM	2 days
Dept of Homeland Security (ODP)	Fedwire	2:00 PM	2 days
EPA	ACH	2:00 PM	2 days
EPA	Fedwire	2:00 PM	0 day
Education	ACH	3:00 PM	1 day
Education	Fedwire	2:00 PM	0 day
Energy	ACH	4:00 PM	1 day
Energy	Fedwire	3:00 PM	0 day
HHS	ACH	6:30 PM	1 day
HHS	Fedwire	3:00 PM	0 day
HUD	ACH	6:00 PM	2 days
HUD	Fedwire	3:00 PM	0 day
Interior-FWS	ACH	6:30 PM	1 day
Interior-OSM	ACH	3:00 PM	1 day
Interior-OSM	Fedwire	1:00 PM	0 day
Justice	ACH	2:00 PM	2 days
Justice	Fedwire	2:00 PM	2 days
Labor-Non-UTF	ACH	3:00 PM	1 day
Labor-UTF	ACH	3:00 PM	1 day
Labor-UTF	Fedwire	3:00 PM	0 day
National Science Foundation (NSF)	ACH	8:00 PM	1 day
National Science Foundation (NSF)	Fedwire	5:45 PM	0 day
Social Security Administration	ACH	11:59 PM	1 day
Social Security Administration	Fedwire	5:45 PM	0 day
Transportation (FAA)	ACH	2:00 PM	1 day
Transportation (FHWA)	ACH	12:00 PM	3 days
Transportation (FHWA)	Fedwire	12:00 PM	0 day
Transportation (FTA)	ACH	12:00 PM	1 day
Veterans Administration	ACH	12:00 PM	3 days

Exhibit II - State of Washington

**LIST OF STATE CLEARANCE TIMES**

**(Rounded Dollar-Weighted Average Day of Clearance)**

**Clearance Times Where the Timing of A Draw Down Is Based on A Clearance Pattern**

CFDA	Program Name	Recipient	%	Component	Technique	Round ed days
10.551	Supplemental Nutrition Assistance Program	300— Department of Social & Health Services— -----DSHS	100.00	Direct wire settlement to the Electronic Benefit Transfer (EBT) system contractor or by Electronic Funds Transfer (EFT)	Actual Clearance, ZBA - Same Day Payment	0 Days
10.553	School Breakfast Program	350— Superintendent of Public Instruction----- SPI	100.00	Direct program/benefit payments - reimbursements to school districts, private schools, child & adult care programs	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
10.555	National School Lunch Program	350— Superintendent of Public Instruction----- SPI	100.00	Direct program/benefit payments - reimbursements to school districts, private schools, child & adult care programs	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	303— Department of Health----- DOH	35.00	Administrative and Payroll Costs	Modified Direct Administrative Costs - (ACH Drawdown on Payroll Cycle)	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	303— Department of Health----- DOH	65.00	Direct program/benefit payments for food voucher redemption through United Community Bank, which acts as the State's fiscal agent in the program. The State's drawdowns are based on the actual expenditures, which are the previous day's activity. Rebates offset the direct program/benefit payments. This is a zero balance account.	Actual Clearance, ZBA - ACH	0 Days
10.558	Child and Adult Care Food Program	350— Superintendent of Public Instruction----- SPI	99.00	Modified Direct Administrative Costs - Direct program/benefit payments to Child Care Centers & Adult Day Care Homes	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
10.558	Child and Adult Care Food Program	350— Superintendent of Public Instruction----- SPI	1.00	Administrative Costs Including Payroll	Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)	0 Days
10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	300— Department of Social & Health Services— -----DSHS	100.00	Payroll and Administrative Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days

CFDA	Program Name	Recipient	%	Component	Technique	Round ed days
10.665	Schools and Roads – Grants to States	090— Office of State Treasurer-----OST	100.00	Moneys designed for schools and county roads as payment in lieu of taxes, passed through by the State to school districts and counties.	Modified Payment Schedule - Program 10.665 - Schools and Roads (ACH Payment received on or about December 1)	0 Days
17.225F	Unemployment Insurance – Federal Benefit Account and Administrative Costs	540— Employment Security Department-----ESD	24.00	Administrative and Reed Act Costs Including Payroll - Warrants, EFT payments and Voucher payments	UI Admin - Modified Payment Schedule (Fedwire Semi-Monthly Drawdown on Payday)	0 Days
17.225F	Unemployment Insurance – Federal Benefit Account and Administrative Costs	540— Employment Security Department-----ESD	76.00	Benefit Payments - Federal	UI Federal (Fedwire Same Day Payment Modified Actual Clearance ZBA)	0 Days
17.225S	Unemployment Insurance – State Benefit Account	540— Employment Security Department-----ESD	100.00	Benefit Payments - State	Modified Pre-Issuance (Post-Issuance) (Fedwire Same Day Payment)	0 Days
20.205	Highway Planning and Construction	405— Department of Transportation-----DOT	100.00	Contractor Payments, Payroll, Administrative and Other Program Costs	Composite Clearance	4 Days
20.319	High-Speed Rail Corridors and Intercity Passenger Rail Service Capital Assistance Grants	405— Department of Transportation-----DOT	100.00	Contractor Payments, Payroll, Administrative and Other Program Costs	Composite Clearance	4 Days
66.458	Capitalization Grants for State Revolving Funds	461— Department of Ecology-----ECY	96.00	Construction Loans and grants	Capitalization Grants for State Revolving Funds	0 Days
66.458	Capitalization Grants for State Revolving Funds	461— Department of Ecology-----ECY	4.00	Administrative costs including payroll	Capitalization Grants for State Revolving Funds	0 Days
66.468	Capitalization Grants for Drinking Water Revolving Fund	303— Department of Health-----DOH	100.00	Capital Loans and Administrative Cost Including Payroll	Capitalization Grants for State Revolving Funds	0 Days
84.010	Title I Grants to Local Educational Agencies	350— Superintendent of Public Instruction-----SPI	95.00	Direct payments/benefit payment to Local Educational Agencies	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
84.010	Title I Grants to Local Educational Agencies	350— Superintendent of Public Instruction-----SPI	5.00	Administrative Costs including Payroll	Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)	0 Days
84.027	Special Education – Grants to States	350— Superintendent of Public Instruction-----SPI	95.00	Payment to public or private schools	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
84.027	Special Education – Grants to States	350— Superintendent of Public Instruction-----SPI	5.00	Administrative Costs Including Payroll	Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)	0 Days
84.126	Rehabilitation Services -- Vocational Rehabilitation Grants to States	300— Department of Social & Health Services-----DSHS	10.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
84.126	Rehabilitation Services -- Vocational Rehabilitation Grants to States	300— Department of Social & Health Services-----DSHS	76.00	Direct program/benefit payments to subrecipients and service providers.	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day

CFDA	Program Name	Recipient	%	Component	Technique	Round ed days
84.126	Rehabilitation Services -- Vocational Rehabilitation Grants to States	315--Department of Services for the Blind--- DSB	14.0 0	Payments made to clients and to support clients, Payroll, and Administrative Costs	Modified Direct Administrative Costs - Admin, Payroll, Payments to Providers (ACH Drawdown on Payroll Cycle)	1 Day
84.367	Improving Teacher Quality State Grants	350-- Superintendent of Public Instruction----- SPI	5.00	Administrative costs including payroll.	Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)	0 Days
84.367	Improving Teacher Quality State Grants	350-- Superintendent of Public Instruction----- SPI	95.0 0	Direct payments / benefit payments to Local Educational Agencies	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
84.389	Title I Grants to Local Educational Agencies, Recovery Act	350-- Superintendent of Public Instruction----- SPI	99.0 0	Direct payment/benefit payments to Local Educational Agencies	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
84.389	Title I Grants to Local Educational Agencies, Recovery Act	350-- Superintendent of Public Instruction----- SPI	1.00	Administrative Costs Including Payroll	Modified Direct Administrative Costs - Administrative Costs including Payroll (ACH Drawdown on Payroll Cycle - SPI)	0 Days
84.391	Special Education Grants to States, Recovery Act	350-- Superintendent of Public Instruction----- SPI	100. 00	Direct payment/benefit payments to Local Educational Agencies	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
84.394	State Fiscal Stabilization Fund (SFSF) - Education State Grants, Recovery Act	350-- Superintendent of Public Instruction----- SPI	100. 00	Direct payment/benefit payments to Local Educational Agencies	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
84.410	Education Jobs Fund	350-- Superintendent of Public Instruction----- SPI	100. 00	Direct payment/benefit payments to Local Educational Agencies	Modified Direct Administrative Costs - Direct program/benefit payments to Providers (ACH Drawdown at Fixed Intervals - SPI)	0 Days
93.268	Immunization Grants	303-- Department of Health-----DOH	100. 00	Administrative and Payroll Costs	Modified Direct Administrative Costs - (ACH Drawdown on Payroll Cycle)	1 Day
93.558	Temporary Assistance for Needy Families	300-- Department of Social & Health Services-----DSHS	10.0 0	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.558	Temporary Assistance for Needy Families	300-- Department of Social & Health Services-----DSHS	50.0 0	Direct Assistance to clients via the Electronic Benefit Transfer (EBT) system or by Electronic Funds Transfer (EFT)	Actual Clearance, ZBA - Same Day Payment	0 Days
93.558	Temporary Assistance for Needy Families	300-- Department of Social & Health Services-----DSHS	40.0 0	One-Time benefit payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day

CFDA	Program Name	Recipient	%	Component	Technique	Round ed days
93.563	Child Support Enforcement	300--- Department of Social & Health Services-----DSHS	100.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.568	Low-Income Home Energy Assistance	103---Department of Commerce---COM	100.00	Administrative costs and program/benefit payments to subrecipients	Modified Payment Schedule (ACH Semi-Monthly Drawdown - COM)	3 Days
93.575	Child Care and Development Block Grant	357 --- Department of Early Learning --- DEL	100.00	Payroll, Administrative costs, Direct program/benefit payments to providers and foster care homes.	Payroll, Administrative Costs, Direct Benefit/Program Costs - DEL (ACH Monthly Drawdown)	1 Day
93.596	Child Care Mandatory and Matching Funds of the Child Care and Development Fund	357 --- Department of Early Learning --- DEL	100.00	Payroll, Administrative costs, Direct benefit/program payments to providers	Payroll, Administrative Costs, Direct Benefit/Program Costs - DEL (ACH Monthly Drawdown)	1 Day
93.658	Foster Care -- Title IV-E	300--- Department of Social & Health Services-----DSHS	10.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.658	Foster Care -- Title IV-E	300--- Department of Social & Health Services-----DSHS	90.00	Direct Benefit Payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day
93.659	Adoption Assistance	300--- Department of Social & Health Services-----DSHS	10.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.659	Adoption Assistance	300--- Department of Social & Health Services-----DSHS	90.00	Direct Benefit Payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day
93.667	Social Services Block Grant	300--- Department of Social & Health Services-----DSHS	10.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.667	Social Services Block Grant	300--- Department of Social & Health Services-----DSHS	90.00	Direct program/benefit payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day
93.767	Children's Health Insurance Program	300--- Department of Social & Health Services-----DSHS	25.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.767	Children's Health Insurance Program	300--- Department of Social & Health Services-----DSHS	75.00	Direct payment to providers for EFT and non-EFT payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day
93.778	Medical Assistance Program	300--- Department of Social & Health Services-----DSHS	90.00	Direct payment to providers for EFT and non-EFT payments	Average Clearance	1 Day
93.778	Medical Assistance Program	300--- Department of Social & Health Services-----DSHS	10.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.959	Block Grants for Prevention and Treatment of Substance Abuse	300--- Department of Social & Health Services-----DSHS	10.00	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
93.959	Block Grants for Prevention and Treatment of Substance Abuse	300--- Department of Social & Health Services-----DSHS	90.00	Direct program/benefit payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day

CFDA	Program Name	Recipient	%	Component	Technique	Round ed days
96.001	Social Security – Disability Insurance	300— Department of Social & Health Services— DSHS	10.0 0	Administrative and Payroll Costs	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	0 Days
96.001	Social Security – Disability Insurance	300— Department of Social & Health Services— DSHS	90.0 0	Direct program/benefit payments	Modified Payment Schedule (ACH Semi-Monthly Drawdown day after Payday)	1 Day

I hereby certify that an authorized State official has certified at least every five years that the "Rounded Days of Clearance" listed in Exhibit 2 of this Treasury-State Agreement:

1. Have been prepared in accordance with the standards provided in 31 CFR 205.20;
2. Accurately represent the flow of Federal funds under the Federal assistance programs to which they apply;
3. Reflect seasonal or other periodic variations in the clearance activities; and,
4. Are auditable.

Date: July 3, 2012

Printed Name: Wendy Jarrett

Certifying Signature: 

Title: Assistant Director Accounting Division